

July 15, 2008

**NOTICE TO CRIMINAL JUSTICE ACT (CJA)
COUNSEL REGARDING EXCESS
COMPENSATION CLAIMS**

(1) Pre July 15, 2008 Appointments. Claims for services of court appointed counsel in excess of statutory maximums *must* be accompanied by a detailed memorandum, supporting and justifying that representation provided was *extended* requiring more time than an average case or that representation was *complex* requiring the expenditure of more skill or effort to handle unusual legal or factual issues. Claims for excess compensation undergo both district and appellate review.

(2) Post July 15, 2008 Appointments. For appointments occurring on or after July 15, 2008, claims for excess compensation require mandatory use of a standardized form, CJA 26, *Supplemental Information Statement for Compensation Claim In Excess of the Statutory Case Compensation Maximum: District Court*. Excess compensation claims made at the circuit level require the use of form CJA 27. Additionally, after July 15, 2008, there is no formal need for counsel to submit a motion for excess compensation, supporting affidavit or memorandum as these two standardized forms provide a uniform, all-inclusive format for documenting excess compensation requests. These forms and instructions for properly completing them are available from the district court's website: <http://www.vtd.uscourts.gov> starting at the link CJA Information.

JEFFREY S. EATON
Clerk of Court