



**UNITED STATES DISTRICT COURT
DISTRICT OF VERMONT**

PUBLIC NOTICE

Request for Quotations — RFQ 2026-08

Cisco Video Conferencing Codec and Cameras

Hearing Room — Rutland Courthouse

Issue date: August 25, 2026

Quotes due: Friday, September 4, 2026, 4:00 p.m. ET

The United States District Court for the District of Vermont requests open-market, firm-fixed-price quotations for video conferencing equipment for a hearing room in our Rutland Courthouse.

ITEMS REQUESTED

Qty	Description	Model Number
1	Cisco Codec Pro	CS-CPRO-K9
2	Cisco Room Vision PTZ Camera	CS-CAM-RVPTZ-L

QUOTE REQUIREMENTS

- Submit a firm-fixed-price quotation covering all items listed above.
- Include shipping, delivery, and all other costs in the quoted price. Do not quote those costs separately.
- Identify the manufacturer, exact model, and part number for each item quoted.
- Include the vendor's Unique Entity Identifier (UEI) or Taxpayer Identification Number.
- State the promised delivery date after receipt of order.

This is a commercial supply purchase. Installation is not requested unless offered as an optional line item.

BASIS OF AWARD

Award, if made, will be a firm-fixed-price purchase order to the responsible vendor that submits the lowest-priced, technically acceptable quotation. Vendors should submit their best price. The Court does not intend to conduct negotiations after quotations are received.

This notice does not commit the Court to pay proposal-preparation costs or to award a contract.

HOW TO SUBMIT

Email, mail, or hand-deliver quotations so they are received by **4:00 p.m. ET on Friday, September 4, 2026**. Quotations received after that time may not be considered.

Questions must be submitted in writing to the Contracting Officer by **Monday, August 31, 2026, 12:00 p.m. ET**. Answers that affect all vendors will be posted with this notice.

CONTRACTING OFFICER

Lauren Grimley, Procurement Administrator and Contracting Officer

U.S. District Court, District of Vermont

11 Elmwood Avenue, Room 200, Burlington, VT 05401

(802) 951-8117 · lauren_grimley@vtd.uscourts.gov